

Clerk's Report to 4th May, 2016

- **Bike Tracks** – The lease from Gloucestershire County Council will be signed and agreed during this meeting. The lease for a section of land belonging to The Old Priory is currently being drawn up. The clerk has requested that Back on Track make a site visit to give a quote for the work as the original quote was in 2013. The clerk is due to attend a course in Playground Management Training on 14th July on issues such as insurance requirements and safety checks.
- **Amey** – Adrian Boyes has now left Amey Highways, but the clerk has not yet received notification of his replacement.
- **Audit** - The internal auditor will carry out his checks between the 24th- 26th May. The accounts must be with the external auditors Grant Thornton by the 10th June.
- **SDC** – The clerk has been in contact concerning several overflowing bins and dog bins in the village and a large refuse bag of dog waste left at the bottom of Bospin Lane.
- **Parking at Frogmarsh** – Lorry drivers were continuing to find it difficult to access Frogmarsh Mill due to parked cars. The Parish Council have installed white posts and a sign opposite the entrance asking drivers not to park in that area.
- **Convent Lane** - A stretch of Convent Lane will be closed from the 6th – 10th June to allow for a new sewer connection. Gloucestershire County Council were contacted as several events are planned at The Convent over those few days and access to the car park from the South is not possible. The contractors are due to contact the owners of The Convent directly.
- **Leyhill** – The clerk was approached by SDC for a list of areas which would benefit from maintenance by Leyhill Open the Gate Programme. In the past they have done tremendous work in the village. A list was sent:
 - To clear vegetation/leaves along the edges of the High Street, the top of Station Road, Frogmarsh Lane and the junction between Convent Lane and St. Mary's Hill
 - To cut brambles back on the verge up Selsley Road between the Post Office and Church Lane
 - To cut back brambles in Paul's Rise just below the entrance to the cycle path.It appears that they are making more regular visits to the District and therefore any areas which are in need of attention could be highlighted throughout the year.
- **Bus shelter** – The remains of the bus shelter were cleared by Ian Smith following an arson attack. Councillors will consider its replacement.
- **Quarterly report from Neighbourhood warden.** This was received (attached).
- **Tea Party for Queen's Birthday and St. George's Day** - About 80 people attended the Tea party to celebrate the Queen's birthday and St George's Day. £300 was raised which has been split equally and donated to Help for Heroes and Longfield.
- **Devolution Update** – No information has been received since the 1st April, but at that time a report was sent which read, 'Leadership Gloucestershire, whilst still very comfortable with the original proposals, indicated by a majority that they wanted to have a conversation with the Government to see what might be on offer if we were to consider the mayor option. At this point, this is not a commitment to support a mayor, but a wish to understand the additional opportunities that such a deal might bring'.

Cheques signed/to be signed since the meeting of the 3rd March, 2016

02.03.16	Clerk – Salary 8 weeks @ £102.80 and stamps £6.80	762	£827.28
02.03.16	GAPTC Subscription Renewal	763	£303.99
01.04.16	Rebecca Koos – Refreshments for Litter Pick	764	£30.00
31.04.16	Ian Smith – Maintenance 4 th Quarter	765	£480.00
08.04.16	ICO Data Protection Registration Renewal	766	£35.00
25.04.16	GPFA Playground Safety Course	767	£25.00
24.04.16	CR Signs – Parking Sign at Frogmarsh	769	£54.00

Planning Decisions

Consent has been granted for:

- **S.16/0461/HHOLD – Mt. Fyffe, Bath Road** – Proposed single storey extension to provide additional living accommodation
- **S.16/0188/HHOLD – Leawood House, Bownhill** – 2 x single storey extensions
- **S.16/0282/HHOLD and S.16/0283/LBC – Old Brewery Cottage, Rooksmoor Hill** – Single storey rear extension
- **S.16/0151/TCA - 1 Churches Mill, Station Road** - Item 1 - 2 x Goat Willows - Fell to near ground level. Item 2 - Group of Willows - Remove approx. 5 small stems. T3 - Goat Willow - Fell to near ground level. T4 - Alder - Remove first 4 branches over the border and remove ivy covered stump. T5 - Willow stem growing over the river towards neighbour's patio - Remove. Item 6 - Goat Willows - Remove 2 stems leaning over the drive
- **S.16/0606/TCA – The Forge, Bath Road** - T1 Alder – remove limb with defect to make safe and to give light to neighbour.

Applications Received

- **S.16/0577/HHOLD – Redwood Barn, Convent Lane** – Partial demolition of existing garden room and erection of replacement garden room
- **S.16/0672/FUL – Woodchester Mansion, Woodchester Park** – Erection of timber shed to serve as a mason's lodge for training programmes and temporary adaptation of part of the interior to serve as mason's accommodation
- **S.16/0529/LBC – Walking Stick Cottage, Station Road** – To replace sealed windows in bathroom and bedrooms with a window that opens
- **S.16/0439/HHOLD – The Old Cottage, High Street, South Woodchester** – Oak framed open fronted garage. Porch and boot room to north
- **S.16/0399/FUL – Woodchester Garage, Bath Road** – Conversion to create eight flats and erection of a single storey extension to rear, replacing outbuilding.