

Clerks Report to 6th May 2021

Highways and Rights of way

- **‘Cycle track’;** The bridge at Birds Crossing is now open and work is planned w/c 10th May to complete the resurfacing of the ‘cycle trail’ behind the Rooksmoor Development and near the A46 layby in South Woodchester. The track will be closed for those repairs.
- **Frogmarsh road surface;** We are still awaiting further information about the new road surface needed in Frogmarsh at the Bottle Green Junction but all parties are agreed the situation needs rectifying. Email at end of April said Gloucestershire Highways were seeking further advice about a suitable material to use.
- **Bus Stop on A46;** There is a new trial bus stop on the A46 to replace the one removed during the Rooksmoor Development.
- **Footpath Open:** The footpath through the Rooksmoor development connecting the A46 to the ‘cycle track’ is now open. It is a flight of stairs with a track to push a bicycle up.
- **Other reported issues:** At end of April, GCC stated they plan to rectify the drainage problem on the A46 adjacent to Manor Drive, although the scheme is still in development and with no date as yet for the work. PC have received a complaint about rights of way as described in a walk posted on our website. The post has been removed while amendments are made. Various other issues reported (trees down, blocked drains etc.)

Election

- Woodchester Parish had an uncontested election on 6th May and we welcome two new Parish Councillors: Elizabeth Hasinski and Caroline Noon.

Clerk Training

- To date the Clerk has undertaken four two-hour training sessions run by GAPTC, two general introductory training sessions, one on finance and one on conducting the Audit. In addition, the Clerk undertook training from HMRC on completing end of year submissions and starting the new tax year.

Meetings

- Cllr McNealey attended a Partnership Litter Meeting, giving feedback to Councillors by email to reduce PC meeting time (as per COVID risk assessment)
- Clerk attended Town and Parish Council Information Network Meeting. See notes below

Virtual Meetings

- The legislation allowing virtual meetings during the pandemic has now expired so after 7th May, all Parish Council meetings will need to be conducted face to face until further notice. It is important these meetings are as COVID safe as possible. A risk assessment has been done and various protective measures will be in place (such as cleaning surfaces, good ventilation and signage). Numbers will be limited to the number that can safely be accommodated in the room (at 2 meters distancing). It is requested that any members of the public who wish to attend, contact the Clerk in the first instance. Public will be allowed to attend on a ‘first come first served’ basis up to the maximum allowed. Representations can also be made by email in advance and will be read out in the public participation section of the meeting.

Cheques signed/to be signed since the meeting on the 4th March, 2021

Date	Payee	Cheque Number	Amount	Authorising Power
17/3/21	Sylvia May (reimbursement for SLCC membership)	934	£120.00	LGA 1972 s.143
17/3/21	Information Commissioner (ICO subscription)	935	£40.00	LGA 1972 s.143
17/3/21	GAPTC clerk training (11/3/21)	936	£20.00	LGA 1972 s 111
17/3/21	GAPTC annual subscription	937	£326.51	LGA 1972 s.143
17/3/21	GAPTC audit training	938	£30.00	LGA 1972 s 111
17/3/21	Tim Curtis; 4 th quarter (£605) and replacement of grit bin (£80)	939	£685.00	Highways act 1980 s.96
17/3/21	Sylvia May Salary 15.2..21-15.3.21 (£470.40) and reimbursement for household expenses/stamps (£31.32)	940	£501.72	LGA 1972 s.112(2) LGA 1972 s.111
17/3/21	VOID cheque	941	£0	n/a
30/4/21	Sylvia May Salary 15.3.21-3.5.21 (7 weeks)	942	£823.20	LGA 1972 s.112(2)
30/4/21	Playsafe Ltd. Annual Bike Trail Inspection.	10	£82.20	LGA 1982 s.8(1) (i)
30/4/21	Leopard Press (Woodchester Word Spring 2021)	24	£236.00	LGA 1972 s.142

Planning

Applications submitted/ still awaiting a decision since the last meeting on 4th March

S.21/0900/FUL | Erection of one dwelling. Revisions to approval S.18/1039/FUL | Land To The East Of Ram Inn High Street South Woodchester Stroud Gloucestershire

S.21/0738/LBC | Installation of wood burner | Flat 4 Hillgrove House Bath Road Woodchester Stroud Gloucestershire GL5 5NR

S.21/0938/LBC | Erection of glass & wrought iron door canopy and cleaning of stone surround. | Ten Bells Frogmarsh Lane South Woodchester Stroud Gloucestershire GL5 5ES

S.21/0864/TCA | Tree number 1367 - Species unknown - reduction by up to 10m in height. | 4 Rooksmoor Mills Bath Road Woodchester Stroud Gloucestershire GL5 5EF

S.21/0925/HHOLD | Erection of single storey rear extension. | 4 Millpond End North Woodchester Stroud Gloucestershire GL5 5PB

S.21/0091/HHOLD | Single storey extension | Springhill Frogmarsh Lane South Woodchester Stroud Gloucestershire GL5 5ES

S.20/1209/VAR | Variation of Condition 30 (Planning Permission S.19/0368/VAR) to substitute approved plans with the new plans; Rooksmoor Mills Bath Road Woodchester Stroud Gloucestershire GL5 5EF

Applications approved/permitted since the last meeting on 4th March

S.21/0277/FUL | Replace existing asbestos reproduction 'slate' roof tiles on the western elevation with reproduction 'Cotswold Stone' roof tiles | Court House Woodchester House Drive Woodchester Stroud Gloucestershire GL5 5NY

S.21/0217/FUL | For a 24 month period - Retention of a prefabricated cabin to provide 'covid-19 secure' welfare facilities and relocation of an existing prefabricated office cabin | Q Park Bath Road Inchbrook Stroud Gloucestershire GL5 5HT

S.21/0279/LBC | Replace existing asbestos reproduction 'slate' roof tiles on the western elevation with reproduction 'Cotswold Stone' roof tiles | Court House Woodchester House Drive Woodchester Stroud Gloucestershire GL5 5NY

S.21/0261/TCA | 2 x mature Silver Birch, Betula pendula - Crown lift to 3.5m | The Old Cottage High Street South Woodchester Stroud Gloucestershire GL5 5EL

S.20/2613/HHOLD | Construction of garden room for use as an office | Cromwell High Street South Woodchester Stroud Gloucestershire GL5 5EL

S.21/0311/FUL | Removal and replacement of 3 antennas, installation of 1 GPS node and associated ancillary works thereto. | Communication Station (Hutchinson GL0121) Bownhill Farm Bownhill Woodchester Stroud Gloucestershire

S.21/0478/HHOLD | Erection of single storey rear extension and terrace. | Fort View The Headlands North Woodchester Stroud Gloucestershire GL5 5PS

S.21/0507/TCA | Ash x5 - fell | The Grove Lagger Lane South Woodchester Stroud Gloucestershire

S.21/0803/TCA | T1 Lime - reduce to 5m | Woodchester House Woodchester House Drive Woodchester Stroud Gloucestershire GL5 5NY

Applications refused since last meeting on 4th March

S.21/0386/HHOLD | Erection of replacement front porch (part retrospective) | 1 Southfield Cottages Bath Road Woodchester Stroud Gloucestershire GL5 5NT

Notes on Town and Parish Information Virtual Meeting 21/4/21 (minutes to follow if requested)

This meeting had a focus on waste and recycling and the police, but also covered other matters.

Waste and recycling (Mike Towson): 13, 500 garden waste subscribers. Overall, 20% more household waste due to home working primarily. Inc in fly tipping from 63 reported cases in June 2019 to 174 in June 2020. There has been more general littering, more use of dog bins and more requests for street sweeping. SDC are introducing a trial of beige litter bags for litter picked waste, so refuse collectors know what is litter picked. I am currently trying to find out more about this. SDC are now lending out litter picking materials again. They plan to publish a supplementary waste policy on their website and have a renewed emphasis on education going forward. Also, better in cab technology for communications. They can offer parishes replacement bins for their residents if the Parish has the storage. SDC have a moratorium on additional dog bins (there are 550 in the area). There was discussion about the need for an additional recycling centre for the area. They said they could consider providing recycling bins on play areas if applications were made.

Police (Insp Paul Cruise). Low levels of crime generally in this area and a reduction in lockdown. Overall, 60 reported crimes per 100,000 population. Police are focusing on a multi-agency approach to antisocial behaviour where possible. There has been a reduced number of officers since last August, but there are new recruits starting over coming months.

Highways (Paul Helbrow): extra crews filling potholes, monthly inspections of the main roads, but please report potholes as some roads are only checked annually. Capital resurfacing scheme was mostly achieved, reduced budget for 2021/22. Applications for Traffic Regulation Orders (TRO's) are currently suspended until they have finished developing policy on this and have fuller guidance. New policy may steer towards other traffic calming measures. 20mph applications need to be on safety grounds with evidence e.g. speed data and with funding support. County Councillors budget has now been agreed and a program of works is likely to be agreed by end of May. Broach possible schemes for this money with County Councillor after 6th May elections. Parking Orders e.g. double yellow lines at junctions, are more economic if several locations are included in one order. Mostly funding needs to come from Parish or from County Councillor's budget. Obstructive parking: If cars are parked in a way that clearly obstructs the highway residents can report it (with photographic evidence) and police will send letter.

Other matters: Community hubs (Mike Hammond) are being developed to support local communities. <https://www.stroud.gov.uk/housing/council-tenants-and-leaseholders/our-customers-matter/get-involved/community-hubs> Neighborhood wardens (Bev Owen) busy dealing with COVID signage, supporting vulnerable people and dealing with antisocial behaviour. They have also helped with the distribution of food parcels and will have election duties. They are working on a new information page coming soon on SDC website dealing with fly tipping and enforcement. Environmental Protection (Dave Jackson) (4 people on Environmental Protection, 2 on animal welfare). 86% more bonfire complaints in last 12 months than in the previous 12. Increase in reports of noise nuisance with COVID. Gloucestershire fire and rescue (Tim Clapp), firefighters have been driving ambulances and involved in track and trace and delivery of PPE. Safe and Well (home safety checks) is now up and running again.