

Clerk's Report to 26th February, 2020

- **Gloucestershire Highways** – Various issues have been reported including an overhanging hawthorn tree at the bottom of St. Marys Hill, better signage for work taking place on the 'cycle path', a damaged sign at Frogmarsh, overgrown verge above the Village Shop, trees down on the 'cycle path', blocked drains on the A46.
- **Highways Meeting** – The clerk is due to meet with Paul Helbrow, Local Highways Manager on 9th March to discuss road markings on Selsley Road, the condition of Bospin Lane and the damaged sign at Frogmarsh.
- **Road Closures – Frogmarsh Lane** – The bridge will be closed from 16th March to 10th April 2020 to allow for bridge repairs by Gloucestershire Highways.
- **Litter in the village** – Concern over litter was raised by a resident. The Village Litter Pick is due to take place on March 29th. The Brownie and Guide leader has also kindly agreed that the brownies and guides will carry out a litter pick later in the year.
- **Precept** – The precept form, agreed at the last Parish Council meeting, has been sent to Stroud District Council.
- **Consultations** – Responses have been submitted concerning Stroud District Council's Local Plan, NALC's consultation on the Home Office proposal to 'strengthen police powers to tackle unauthorised encampments' and a survey by Gloucestershire Playing Field Association on play area provision and safety checks.
- **Maintenance** – With the retirement of the current contractor at the end of March, the clerk and Cllr. Baynham-Honri met with a local contractor to discuss Parish Council requirements. This will be discussed later in the agenda.
- **Leyhill Team** – The Clerk met with Helen Rix to discuss potential work for the Leyhill Team. Work to the pavement on the A46 at Frogmarsh was not possible due to health and safety issues. Other work to Frogmarsh Lane and gullies on Bospin Lane, High Street and Rooksmoor were expected to take two days to complete. The relationship the Leyhill Team now have with Stroud District Council has altered. One result of this is that SDC no longer provide Leyhill with bags and collection. The clerk has contacted SDC to see if they are able to arrange collection of bagged material.
- **Bike Trails** – An annual safety check has been booked for April.
- **Defibrillators** – The clerk met with Nigel Brooke-Smith to go through requirements of the monthly check, in the event that he is unable to carry it out.
- **Telephone Box on Selsley Road** – It was reported at the last Parish Council meeting that the door is not easy to open. After an inspection and some WD40, it appears that the bottom of the door requires trimming, causing the door to jam.
- **Finance** – An internal finance check was carried out by Cllr. Baynham-Honri on 9th January. All was found to be in order.
- **Elections** – Elections for Parish Councillors and District Councillor, as well as Police and Crime Commissioner for Gloucestershire will take place on the 7th May.
 - Nominations open on the 24th March and close at 4pm on the 8th April.
 - All nomination papers must be submitted by hand at the Council Offices.
 - Nomination papers must use elector numbers from the register published in February 2020.
 - A Statement of Persons Nominated and Notice of Uncontested Election or Notice of Poll will be sent to the clerk after 4pm on the 8th April for publication.
 - Candidates must be:
 - Over 18;
 - British, Irish or a Commonwealth or EU Citizen on the day they deliver their nomination paper to Stroud District Council;
 - Be registered as a local government elector for the area/ward of the parish/town in which they are intending to stand in.

In addition, they must satisfy one of the below criteria:

- During the whole twelve months preceding that day, they have occupied as owner or tenanted land or premises in the area they are intending to stand in;
- Principal place of work during the last 12 months in the area/ward of the parish/town intended to stand in;
- During the whole twelve months has resided in the area/ward of the parish/town or within 4.8 kilometres (3 miles) of it.

Certain people are disqualified from standing, such as paid officers of the council (including Clerks), anyone declared bankrupt and those subject to recent sentences of imprisonment.

- Other details are included in the nomination packs.

Cheques signed/to be signed since the meeting of the 9th January, 2020

Date	Payee	Cheque Number	Amount	Authorising Power
08/01/20	St. Mary's Church – Hire of Undercroft Room for 2019	897	£95.00	LGA 1972 s.134(4)
03/03/20	Woodchester Village Hall – Hire of Hall for 2020	898	£91.00	LGA 1972 s.134(4)
03/03/20	SLCC – Membership renewal	899	£109.00	LGA 1972 s.143
04/03/20	Ann Bijkerk – Salary – 08.01.20-03.03.20 – 8 weeks @ £110.00	900	£880.00	LGA 1972 s.112 (2)

Planning

Applications since the meeting on 9th January, 2020:

- **S.20/0124/LBC** – Coach House, Church Lane, North Woodchester - Part conversion of attached outbuilding including installation of new doorway and restoration of existing flagstone floor. Replacement kitchen external door and installation of wall sign
- **S.20/0310/HHOLD** - Pembrokeshire House, Selsley Road, North Woodchester - Studio over existing garage

Applications granted permission since the meeting on 9th January, 2020

- **S.19/2086/FUL** - Woodchester Mansion, Woodchester Park - Permission for a new visitor toilet block.