

Clerk's Report to 26th October, 2020

- **Gloucestershire Highways (GH)**
 - Water Lane – Work has begun on Water Lane, but is not complete. This has left a trench full of water. Cllr. Robinson carried out a site visit before following up the issue with GH. A pump is required to drain the trench before work can resume. GH are waiting for confirmation of a date the pump will be made available. Paul Helbrow brought the issue to a meeting with the contractor on the 21st October. The clerk has asked for an update following that meeting.
 - Various issues have been reported, including a faulty street light in the High Street, pot holes and blocked drains on Selsley Road, a branch across Southfield Road and a missing 'Road Closed' sign to Water Lane.
- **Community Infrastructure Levy (CIL)** – Payments are made by Stroud District Council in April and October. Woodchester did not receive any payment in October. A report is made annually to SDC to show allocation of CIL funding and must be published on our website. The Parish currently has a budget of £732, which must be spent by April, 2024.
- **Website Accessibility Regulations** – These regulations, recently introduced, ensure that Parish Councils take reasonable steps to enable an accessible website for disabled users. An audit was carried out which raised some areas for improvement. A quote for this work is being prepared. The Parish Council will then need to consider what action to take. It may be that some of the changes are considered a 'disproportionate burden' for a small Parish Council. An Accessibility Statement must then be published on the village website.
- **Woodchester Word** – A meeting was held on the 18th September to discuss issues with financing the Woodchester Word. This has been somewhat of an issue for a number of years, but has been made worse this year by the pandemic. Issues of funding were two-fold. Firstly in the short-term for the remainder of 2020. Secondly, the question of what changes could be made from 2021 to ensure that the Woodchester Word can remain independent and self-funding.

Agreed actions:

1. There will be just one more edition in 2020, which will be a 'Christmas' edition, published in mid-November. This will eliminate the cost of the autumn edition.
2. This Christmas edition will be reduced in size. This will be helped by not including adverts of those companies who have not paid.
3. The Christmas edition will include information about changes for 2021, namely about printing costs and a move from delivery to collection from various locations. Those with mobility issues will have the opportunity to contact the editor and request a copy be delivered.
4. The clerk will source a quote from Leopard Press for a 12-page edition with a print run of only 300 (instead of 600). It's hoped this will significantly reduce printing costs for 2021.
5. Advertising will then be sourced to cover this cost for 2021.
6. Editions in 2021 (commencing in March) will not be distributed, but will be placed in the Village Shop, telephone boxes and in holders inside notice boards.
7. Some copies may be delivered to those who have requested one. It's hoped that otherwise neighbours will pick one up for those they know are not able to get out themselves.
8. Rod Harris will find out how Rodborough fund their parish newsletter.

9. The Parish Council will cover the initial £100 short-fall already committed for the summer edition 2020.
10. The remaining shortfall for 2020 is unknown and will be dependent on how much advertising revenue is finally received and the cost of printing a smaller Christmas edition.
11. Therefore the Parish Council will agree any further funding if necessary later in the year.
12. The Parish Council will also discuss an agreed contribution in future years for the content they include in each edition.

- **Local Plan Review on Additional Housing Options** – The purpose of this consultation, which runs until the 16th December is to understand:
 - What is the best strategy for identifying where to accommodate additional housing, if necessary?
 - Whether and where a reserve housing supply should be identified, in the event that we need it in the future
 - Are there issues or constraints associated with some specific sites, which our assessments suggest may have future potential, depending upon which strategy option we go for?
 - Are there any other sites that may have future potential?

The issue of housing, related to the Local Plan, was discussed in January. Councillors noted there were no sites available for housing within Woodchester Parish other than those schemes already approved in principle and/or under development. The Parish Council supported the concept that any additional housing in the District should be on brown rather than greenfield sites and located where there was adequate local road and public transport access.

Cheques signed/to be signed since the meeting of the 3rd September, 2020

Date	Payee	Cheque Number	Amount	Authorising Power
20.10.20	Leopard Press – Printing Woodchester Word	22	£395.00	LGA 1972 s.142
17.09.20	Ann Bijkerk – Salary 22.07.20 – 15.09.20	913	£952.00	LGA 1972 s.112 (2)
17.09.20	Tim Curtis – Maintenance 2 nd Quarter and Tree work	914	£805.00	Highways Act 1980 s.96
17.09.20	Ann Bijkerk – Reimbursement for Zoom and Annual Support for Community Heartbeat Trust	915	£190.78	LGA 1972 s.134(4)
20.10.20	Royal British Legion – Three wreaths	916	£150.00	LGA 1972 s.137
20.10.20	Mrs. May – Reimbursement for refuse Hoop	917	£7.99	LA 1983 s.5
20.10.20	Ann Bijkerk – Salary 16.09.20-03.11.20 – 7 weeks @ £113.00	918	£791.00	LGA 1972 s.112 (2)
20.10.20	Ann Bijkerk – Reimbursement for stamps (£7.80), Zoom subscription (£14.39) and 4 x Refuse Hoops (£31.96)	919	£54.15	LGA 1972 s.111 LGA 1972 s.134(4) LA 1983 s.5
21.10.20	Grant to Woodchester Word		£100.00	LGA 1972 s.137

Planning

Applications since the meeting on 3rd September, 2020:

S.20/1983/HHOLD - Station House, Station Road - Erection of an extension

S.20/1705/FUL – Springhill, Frogmarsh Lane - Single storey rear extension and below ground garage. Change of use of land at rear to enable parking and access

S.20/2101/TCA - Rooksmoor Mills Bath Road - Hazel (T1582) - fell tree due to placement beneath overhead power lines. Unidentified Species (T1615) - fell tree due to placement beneath overhead power lines.

Applications approved since the meeting on 3rd September, 2020:

S.20/1906/TCA - 1 Pauls Rise - Removal of six small ash trees

S.20/1851/LBC - Woodchester Mansion, Woodchester Park - Refinishing of two areas of roof; one in Cotswold Stone Slate (Ironing Room) and one in Graded Green Slate (Laundry). There are associated repairs to: structure, masonry, plaster and rainwater goods and repair/conservation of chimneys

S.20/1756/FUL - Woodchester Mansion, Woodchester Park - Proposed replacement visitor toilet block

S.20/1223/HHOLD - Willowbank House, Bath Road - Proposed demolition of stables, erection of two-storey garage and single storey rear extension. Render house.