

Clerk's Report to 3rd May, 2018

- **General Data Protection Regulation (GDPR)** – New regulations will come into force on the 25th May, 2018 and steps need to be taken to ensure the Parish Council is compliant.
Guidance has been received from NALC which includes an action plan for the Council to work to. The clerk attended training in April; the message from that session was that although not all steps need to be in place by the 25th May, Councils need to ensure they have deleted/destroyed any personal data which is no longer required for the functions of the Council, have carried out a personal data audit, have Privacy Notices and Consent Forms in place and an action plan for further steps.
Concern over whether Parish Councils will need to employ a Data Protection Officer has been reduced with the news that the Government has tabled an amendment to its own Data Protection Bill to **exempt** all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.
- **Gloucestershire Highways** - A number of reports have been made to Gloucestershire Highways in relation to blocked drains and faulty street lights. A sign on Frogmarsh Lane has been turned to ensure large vehicles are directed back to the A46 and not up Frogmarsh Lane.
A meeting with Paul Helbrow is due to take place on 23rd May to discuss the state of drains and gulleys on Bospin Lane.
Gloucestershire County Council's (GCC) current highways provider Amey will continue to deliver highway services in the county until their contract ends at the end of March 2019. As from the 1st April, 2018, Public Rights of Way will be transferring back to GCC.
- The **Litter Pick** took place on the 25th March. More than 20 residents as well as several Guides and their Leaders helped tidy the village.

Cheques signed/to be signed since the meeting of the 1st March, 2018

Date	Payee	Cheque Number	Amount	Authorising Power
01.03.18	Ann Bijkerk – Salary 03.01.18-27.02.18 8 weeks @ £104.70	832	£837.60	LGA 1972 s 112(2)
01.03.18	Five Fifty – Artwork for Bike Trail sign	833	£60.00	LG(MP)A 1976 s.19(3)
01.03.18	Ann Bijkerk – Telephone and Household Expenses	834	£20.00	LG(FP)A 1963 s 5
09.03.18	GAPTC – Annual Subscription	835	£310.01	LGA 1972 s.143
09.03.18	Ian Smith – Maintenance 4 th Quarter	836	£480.00	Highways Act 1980 s.96
09.03.18	ICO - Renewal	837	£35.00	LGA 1972 s.143
23.03.18	Cllr. Hamilton – Reimbursement for Printer Cartridges	838	£109.44	LGA 1972 s.111
02.04.18	Rebecca Koos – Refreshments for Litter Pick	839	£35.00	LGA 1972 s.137

07.05.18	GAPTC – Data Protection Training for Clerk	840	£40.00	LGA 1972 s.111
07.05.18	Ann Bijkerk – Salary 28.02.18-03.04.18 5 weeks @ £104.70 and 04.04.18-08.05.18 5 weeks @ £106.76	841	£1057.30	LGA 1972 s 112(2)

Planning

Consent has been granted for:

- **S.18/0089/HHOLD – 2 Southfield Cottages, Bath Road** - Demolition of existing garage and construction of new garage and retaining wall to garden. Replacement of front porch to house and provision of side canopy porch.
- **S.18/0239/HHOLD – 4 Southfield Cottages, Bath Road** – The erection of an oak-framed double car port with hip roof and feather-edge cladding on three sides.
- **S.18/0210/LBC – The Right Wing, The Lawn, Selsley Road** – Remedial works, internal alterations and minor external works.

Applications submitted:

- **S.18/0741/HHOLD** - Cotswold View, Frogmarsh Lane, South Woodchester - Removal of porch roof and addition of second storey above porch to create new bathroom.
- **S.18/0633/HHOLD** - 4,13,15,17,18,20 Southbank - External wall wrap around insulated render system and roof extensions
- **S.18/0942/HHOLD** – Berwick, Convent Lane - Alteration and extension of existing four-bedroom family dwelling to provide further living area and two further guest bedrooms. Demolition of existing single garage and replacement with new double garage with office accommodation over.
- **S.18/0945/HHOLD** - The Old Bakery Selsley Road - Extension and Alterations.
- **S.18/0857/TCA** - Woodchester House Woodchester House Drive - Poplar (T1) - fell because the tree is dead standing and unsafe due to its scale and location. Poplar, Sycamore (G1) - approximately 12 mixed trees ranging in height from 12-22m - fell to make way for winching over T1. Chestnut (T2) - remove primary branch (approx. 5.5m long) at 5.5m height as it obstructs crane access. Ash (T3) - Remove because of imbalanced crown over highway and obstructing crane access. Chestnut (T4) - remove side branches growing over the highway up to 9m in height as obstructing crane access. Plane - (T5) - 10m height reduce primary branch to 3.5m at fork. 12.5m height reduce primary branch to growth point at 5m.