

Woodchester Parish Council

Clerk: Ann Bijkerk

'Hillside', Manor Drive, Woodchester, Stroud Gloucestershire GL5 5NU

Telephone: 01453 873456

E-mail: clerk@woodchesterparish.org.uk

Website: www.woodchesterparish.org.uk

There will be a meeting of Woodchester Parish Council in the Village Hall in North Woodchester on **Tuesday 21st May, 2019 at 6pm** for the purposes of transacting the following business:



Ann Bijkerk (Clerk to the Council)

14th May, 2019

AGENDA

- 2019/42 To elect a chairman and vice chairman and for relevant councillors to sign Acceptance of Office forms.
- 2019/43 To receive apologies for absence.
- 2019/44 To receive declarations of interest in items on the agenda.
- 2019/45 To receive questions from members of the public and those attending in an official capacity.
- 2019/46 To confirm the minutes of the Parish Council Meeting of 7th March, 2019.
- 2019/47 To receive County and District Councillor reports.
- 2019/48 To receive the clerk's report.
- 2019/49 To note the latest financial statements.
- 2019/50 To approve expenditure and approve cheques as per annex.
- 2019/51 To note planning applications, decisions and appeals from SDC as per annex.
- 2019/52 To review membership of committees, representatives and working parties.
- 2019/53 To note the appointment of PKF Littlejohn LLP as external auditor.
- 2019/54 To note new pay scales for clerks to be implemented from 1st April, 2019.
- 2019/55 To review the report from the internal auditor and amend or provide an explanation for any issues that arose.
- 2019/56 To approve and sign the Annual Governance Statement (Section 1 of the Annual Return).
- 2019/57 To approve and sign the Accounting Statements (Section 2 of the Annual Return).
- 2019/58 To approve and sign the Certificate of Exemption to confirm the higher of gross income or gross expenditure did not exceed £25,000 in the year ended 31st March 2019.
- 2019/59 To review the Asset Register.
- 2019/60 To review Standing Orders.
- 2019/61 To authorise the clerk to renew the council's insurance policy with Zurich for the second year of a three year long-term agreement.
- 2019/62 To receive a report from the Highways and Rights of Way Committee.
- 2019/63 To receive an update from the Events Committee.
- 2019/64 To receive comments from members of the public on items discussed at this meeting.

Members of the public are welcome

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities; Crime and disorder; Health and Safety and Human Rights